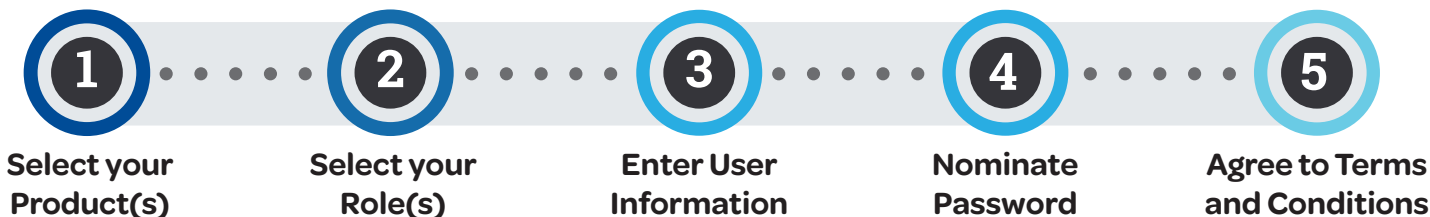


Deltek Learning Zone

Setting Up Your Learning Profile in DLZ



To optimize your DLZ experience, it is important to properly setup your user settings before using the system. Here are the steps in which these settings can be configured:



User Setup through the Registration Form

Relevant DLZ Product(s) and Role(s) can be configured in the **Registration Form** once you receive the registration link in your email.



1. Select your Product(s)

Select your preferred DLZ Product(s) from the multiselection list. This will enable the landing page to display immediately the learning assets about your selected Product(s).



2. Select your Role(s)

Select your Role(s) from the multiselection list. This will optimize the listings available to you once you access DLZ. Learning assets will be pre-filtered according to the Role(s) you selected.



3. Enter User Information

Enter the correct User Information.



4. Nominate Password

For new users, you will need to nominate your preferred password and enter the **Verification code** provided in the registration email.



5. Agree to Terms and Conditions

Check the box to agree to the Deltek's Subscription Services Terms (one time check only).



Note: Remember to set up your DLZ profile by correctly selecting the Product(s) and Role(s) relevant to you during registration, as this will affect the content you will see once you log in and use the system.

Deltek Learning Zone

Edit User Information

Contact and Personal Information

E-MAIL *

CONFIRM E-MAIL *

DLZ PRODUCTS

- Deltek University
- Deltek Partner Network
- Deltek Marketplace
- Deltek Acumen Fuse 360
- Deltek Acumen Risk

DLZ ROLES

- Administrator
- Business Development Representative
- Business/Office
- Capture Manager
- CEO

FIRST NAME *

MIDDLE NAME

LAST NAME *

PASSWORD *

CONFIRM PASSWORD *

VERIFICATION CODE *

By registering an account and accessing Deltek Learning Zone ("DLZ"), you acknowledge and agree that your use is subject to the terms and conditions of the Agreement between Customer and Deltek. As used in the Agreement, the term "Customer" encompasses the entity or person responsible for the DLZ account, including each user accessing DLZ by means of a valid account. If you do not have the requisite authority, or if you do not agree to the terms of the Agreement, you may not use DLZ. If you have any questions regarding the applicable terms and conditions, please contact the administrator of your DLZ account.

Submit



Questions? Email us at DeltekUniversity@dlz.deltek.com.